• Email Tomasina Chevalier at tomasina.chevalier@lhsc.on.ca as soon as arrangements have been made with your supervisor.
• Intent to Register to Leora 6 weeks prior to start.
• Online Orientation & Registration Password no longer required. MUST DO WITH EACH PLACEMENT (3 wks prior to start date) – submit the Student Placement Orientation Compliance Waiver form and Criminal Screening to Kathy Rylett, LHSC Student Affairs, Room B3-252, University Hospital – available Mon-Wed, 9-11. Let Penni and Tomasina know this has been done. Tomasina will then complete the online verification form
• ***CRIMINAL SCREENING*** – vulnerable sector – can take 2 months so start process well in advance (good for 1 yr) – required 2 wks prior to start date – submit the original and a copy to Kathy Rylett and let Penni and Tomasina know this has been done
• FLU (Western Form) – Oct 1 to Mar 31 – (2 wks prior to start date)
• IMMUNIZATION EXCLUDING FLU (Western Form) including TB skin test
• WSIB (Western form) – Only need to complete once
• N95 mask fitting (good for 2 yrs) – Middlesex Health Unit, 50 King Street, 519.663.5317 – pre-book AND Student Health Services, 519.661.3030, select reception option
• Student will receive an email from Student Affairs with an ID badge form for completion. Bring that form to Customer Support Building at Victoria Hospital on 1st day. Mail the ID badge back to Tomasina
• Penni lets Tomasina know that all requirements have been met – failure to provide all documents by deadlines could result in a delay in starting the placement
• Parking - free parking on site