LONDON HEALTH SCIENCES CENTRE (LHSC)

- Email Brenda Shipley at brenda.shipley@lhsc.on.ca as soon as arrangements have been made with your supervisor.
- Intent to Register to Leora 6 weeks prior to start.
- **Online Orientation & Registration** Password no longer required. MUST DO WITH EACH PLACEMENT (*3 wks prior to start date*) – submit the Student Placement Orientation Compliance Waiver form and Criminal Screening to Kathy Rylett, LHSC Student Affairs, Room B3-252, University Hospital – available Mon-Wed, 9-11 or leave in dropbox ***email Penni and Brenda Shipley to confirm this has been done***. Brenda will then complete the online verification form
- ***CRIMINAL SCREENING*** -- vulnerable sector – can take 2 months so start process well in advance (good for 1 yr) – **required** *2 wks prior to start date* – take the original and a copy to Kathy Rylett
- **FLU (Western Form)** – Oct 1 to Mar 31 – (*2 wks prior to start date*)
- **IMMUNIZATION EXCLUDING FLU (Western Form)** including TB skin test
- **WSIB (Western form)** – Only need to complete once
- **N95 mask fitting** (good for 2 yrs) – Middlesex Health Unit, 50 King Street, 519.663.5317 – pre-book AND Student Health Services, 519.661.3030, select reception option
- Student will receive an email from Student Affairs with an **ID badge form** for completion. Bring that form to Customer Support Building at Victoria Hospital on 1st day. Mail the ID badge back to Brenda Shipley
- Penni lets Brenda know that all requirements have been met – *failure to provide all documents by deadlines could result in a delay in starting the placement*
- **Violence Prevention Training** Brenda will contact you with dates for the training - for all students who work independently/without supervisor present OR whose placement is 3 mths or longer (1 or 2 days – mirrors training of supervisor) – medium risk good for 1 yr/high risk good for 2 yrs
- **Parking** available at $52/month and $20 transponder (refunded when returned) or $12-$14 a day. Let Brenda Shipley know.