

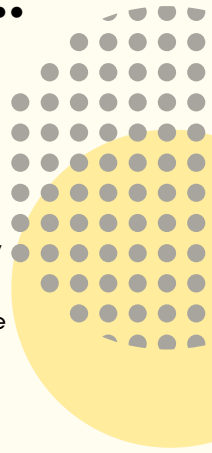
# Site Coordinators needed for a...

Randomized Controlled Trial (RCT) of a sexual assault resistance education program for adolescent girls

- Positions available in Windsor, London, Kingston, and Simcoe/Brantford (1 at each site)
- Part-time employment in the Department of Psychology, University of Windsor starting Dec. 1, 2022 for a 2-year term
- Work an average of 10 hours per week across the timeframe of the study (actual hours will vary, but will generally fall between 7 and 20 hours per week), \$33/h
- Due to the sensitive nature of the research and contact with participants, Site Coordinators must identify as women
- Site Coordinators report to the Research Manager and Principal Investigators, Department of Psychology, University of Windsor

## **Duties and Responsibilities:**

- Be trained extensively in the content of the two sexual assault interventions and the logic of the RCT and recruitment protocols
- Oversee secure storage and transfer of research data to the University of Windsor
- Monitor administrative record-keeping for participants at the site, ensuring the privacy/integrity of participant information
- Communicate effectively with the Research Manager and Principal Investigators
- Lead the research team (2 Research Assistants and 3 Program Facilitators) in implementing the RCT at their site
  - Lead weekly team meetings
  - Room bookings/catering for training and data collection sessions
  - Supervise and assist Research Assistants in ensuring protocols are followed for participant recruitment and data collection
  - Check audiovisual equipment required to deliver interventions
  - Purchase, print, and maintain research and program materials
  - Monitor allocation of participant incentives
- Support Program Facilitators in delivering the intervention
  - Checking and maintaining program supplies, scheduling program rehearsals
  - Supervising their research duties (e.g., program attendance records, reporting program issues)
- Other duties as required



## **Essential Qualifications:**

- Research experience in a relevant social science discipline and knowledge of experimental methodology
- Excellent organizational skills and attention to detail
- Excellent interpersonal skills in person, by telephone, and via email
- Comfort and effectiveness in providing feedback to others and handling individual and team conflict
- Dependability, good judgement, and problem-solving skills
- Computer skills, including Word and Excel, and willingness to learn other applications
- Ability to deal well with stress and time pressures
- Must be available to conduct in-person data collection sessions on late afternoons/evenings and weekends through the timeline of the project
- Must be able to pass a Vulnerable Sector Check
- Comfort with sensitive topics, particularly women's sexuality and violence against girls and women; ability to talk about these issues frankly and with sensitivity
- Access to an office or private workspace
- Access to a computer to conduct project-related tasks (e.g., email, video-conferencing)
- Driver's license and access to a vehicle

**Review of applications begins November 1, 2022. Position starts December 1, 2022**

**For any questions or issues, email [marina.sadik@uwindsor.ca](mailto:marina.sadik@uwindsor.ca)**

Submit cover letter, resume, and contact info for 3 references via application link:

<https://redcap.link/girlsresist>



**University  
of Windsor**

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Public Health  
Agency of Canada

Agence de la santé  
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